

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC APRIL 2026 EXAM BATCH - 305

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	_____ indicates the current position, where the character which we type is going to appear.	Mouse	Keyboard	Office Assistant	Curser	D
2	_____ is a brain of computer	CPU	MMC	FDD	All of Above	A
3	_____ is called photoelectric scanners.	Pen Scanner	Bar code reader	Portable Scanner	Flatbed scanner	B
4	_____ is interconnected network.	printer	Internet	Web site	Home page	B
5	_____ Is not output device	Speakers	Monitor	Printer	None of these	D
6	_____ is collection of interconnected networks.	Adhoc network	Wireless network	Mobile network	Internet	D
7	_____ is default browser in windows	Mozilla	Navigator	Internet Explorer	None of Above	C
8	_____ is examples of cloud storage	Google Drive	Yahoo Briefcase	Microsoft One Drive	All of Above	D
9	_____ is main computer in network which provides information to other computers.	node	server	client	None of Above	B
10	_____ is opening, copying and deleting files and folders etc.	Memory Management	File Management	Hardware Management	None of these	B
11	_____ key is use for creating the new paragraph after the previous paragraph in the doucment.	Enter Key	Down Cursor Key	Shift Key	Ctrl	A
12	_____ make it easy to sort ,filter and format data within the sheet	Data	Table	Information	Text	B
13	_____ option is used to adjust column width automatically so as to fit all text in column	Autofit	Fit	Adjust	Correct	A
14	_____ access toolbar contain save, undo and redo option	Home	Quick	View	Review	B

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
15	_____ create a large capital letter as a beginning of paragraph	Insert	Dropcap	Page layout	Add	B
16	_____ view used to show slide presentation.	Slide Show	Presentation	File	Template	A
17	_____ is a mixture of sound, animation, graphics, text and video.	MovieMedia	Multimedia	Moving Media	MultiMixing	B
18	_____ is applied to objects such as text, Shapes.	Animation	Transition	Both A and B	None of Above	A
19	_____ is applied to slides.	Animation	Transition	Both A and B	None of Above	B
20	_____ is slide layout in PowerPoint	Master Slide	Main Slide	Title Slide	None of these	C
21	A dark colored strip showing the title at the top of MS- Excel window is called as _____	Status Bar	Title Bar	Scroll Bar	None of these	B
22	A formula in Excel always has to start with (fx).	TRUE	FALSE			B
23	A group of more than one selected cells is known as _____	Cell Range	Row	Column	Table	A
24	A long horizontal box appeared at the right side of the name box is called as formula bar.	TRUE	FALSE			A
25	A single worksheet has _____ columns	16000	16384	17000	17384	B